

INFORMATION REGARDING PROCEDURE TO FILE CASE (ORIGINAL APPLICATION) BEFORE CENTRAL ADMINISTRATIVE TRIBUNAL, CHANDIGARH BENCH

1. Every Original Application (OA) may be sent on email address i.e sojcat.chd instead of catrg.chd. on all working days between 09:00 AM. to 04:00 PM.
2. Copy of OA must be furnished in advance to respondents/Govt. Counsel.
3. All the applications must be filed as per performa prescribed under Section 19 of CENTRAL ADMINISTRATIVE TRIBUNAL ACT 1985.
4. A sum of Rs. 50/- (fifty only) for applicant be deposited in the form of IPO/DD in the name of Registrar, CAT, Chandigarh. If there are more than 5 respondents then applicant/ Advocate has to deposit additional Rs. 5/- each.
5. Complete postal address, pin code and Email ID of the applicants, respondents and advocates along with contact numbers must be mentioned in the Original Application (OA).
6. All the cases should be typed in legal size paper using double space and having proper margin in all sides of the paper book.
7. Each page of the Original Application should either be signed by the Counsel or by the applicant and the case should be verified by the applicant.
8. All the annexures of the Case should be attested by the Counsel/Applicant.
9. If any annexure is in other than English language, then the same should be translated in English as prescribed in Rule 3 of CAT (Procedure) Rules, 1987
10. If more than one applicant is filing OA, then Miscellaneous Application for permission to file Joint Application is to be filed along with verification.
11. If more than one applicant is filing the OA, then Vakalatnama/Power of Attorney must be signed by each applicant.
12. Vakalatnama/Power of Attorney should be affixed with a stamp/court fee of Rs. 2.65 and a stamp of Rs. 25/- of Bar Association Welfare Fund.